

# ATTACHMENTS FORM

**Instructions:** On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

**Important:** Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	<input type="text" value="1234-Mediation Center - TVTP"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
2) Please attach Attachment 2	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
3) Please attach Attachment 3	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
4) Please attach Attachment 4	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
5) Please attach Attachment 5	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
6) Please attach Attachment 6	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
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10) Please attach Attachment 10	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
11) Please attach Attachment 11	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
12) Please attach Attachment 12	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
13) Please attach Attachment 13	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
14) Please attach Attachment 14	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
15) Please attach Attachment 15	<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>

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## CERTIFICATION REGARDING LOBBYING

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**\* APPLICANT'S ORGANIZATION**

The Mediation Center of the Coastal Empire, Inc

**\* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE**

Prefix:  \* First Name:  Middle Name:

\* Last Name:  Suffix:

\* Title:

\* SIGNATURE:

\* DATE:

**Application for Federal Assistance SF-424**

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
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* 3. Date Received: <input type="text" value="05/25/2021"/>	4. Applicant Identifier: <input type="text"/>
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5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>
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**State Use Only:**

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text" value="Georgia"/>
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**8. APPLICANT INFORMATION:**

\* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="(b)(6)"/>	* c. Organizational DUNS: <input type="text" value="0784777020000"/>
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**d. Address:**

* Street1:	<input type="text" value="5105 PAULSEN ST STE 125D"/>
Street2:	<input type="text"/>
* City:	<input type="text" value="SAVANNAH"/>
County/Parish:	<input type="text" value="Georgia"/>
* State:	<input type="text" value="GA: Georgia"/>
Province:	<input type="text"/>
* Country:	<input type="text" value="USA: UNITED STATES"/>
* Zip / Postal Code:	<input type="text" value="31405-4609"/>

**e. Organizational Unit:**

Department Name: <input type="text"/>	Division Name: <input type="text"/>
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**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: <input type="text"/>	* First Name: <input type="text" value="Jill"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Cheeks"/>	
Suffix: <input type="text"/>	

Title:

Organizational Affiliation:

* Telephone Number: <input type="text" value="(b)(6)"/>	Fax Number: <input type="text"/>
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\* Email:

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

M: Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Department of Homeland Security - FEMA

**11. Catalog of Federal Domestic Assistance Number:**

97.132

CFDA Title:

Financial Assistance for Targeted Violence and Terrorism Prevention

**\* 12. Funding Opportunity Number:**

DHS-21-TTP-132-00-01

\* Title:

Fiscal Year (FY) 2021 Targeted Violence and Terrorism Prevention (TVTP)

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

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View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Raising Awareness of Radicalization to Violence in Savannah and Chatham County

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

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View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="140,935.96"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="140,935.96"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:



## The Mediation Center of the Coastal Empire Raising Awareness of Radicalization to Violence

May 25, 2021

Opportunity Number: DHS-21-TTP-132-00-01

Submitted by: The Mediation Center of the Coastal Empire

Location: 5105 Paulsen St. #125D  
Savannah, GA 31405

Application Track: Promising Practices: Single Track

Project Type: Train-the-Trainer

Amount Requested: \$140,935.96

Contact: (b)(6)

Abstract: The Savannah and Coastal Empire region of Georgia currently has no training programs for identifying and disrupting the radicalization to violence process, despite a number of active hate groups in the area. To address this need, the Mediation Center will develop a curriculum based on the Community Awareness Briefing (CAB) and Law Enforcement Awareness Briefing (LAB), localized for contextual relevance to teach a train-the-trainer (ToT) for local community leaders and law enforcement about the radicalization to violence process, risk factors to violent extremism recruitment and mobilization, and what targeted violence and terrorism. TMC will deliver this training to 440 local community leaders and law enforcement. Participants' knowledge and awareness of these issues will increase after training and they will be equipped to train others, building local resiliency against targeted violence and radicalization.

## **1. Needs Assessment**

Currently, no programs are operating in the Savannah/Coastal Empire area addressing targeted violence and radicalization to violence. The current Executive Director of the Mediation Center is the state convener of the Georgia State Trust Network, which will afford The Mediation Center awareness of any nascent efforts to enter the field. This awareness will create opportunities for The Mediation Center to engage with newcomers and connect to improve efficacy of service provided.

To ascertain the need for awareness training among key service providers within the community, an informal survey of key stakeholders in leadership roles within the community was conducted. The chief of Savannah's police department, employing over 500 officers, representatives of the local chapter of the Society for Human Resource Management, connecting, among other businesses, Savannah's top 70 employers responsible for employing 26% of the population of Chatham County, representatives for the Mayor of Savannah's office, and United Way representatives, connecting 54 of Savannah's top non-profit service providers, were surveyed. Respondents unanimously acknowledged a need for training regarding risk factors and strategies to address the radicalization to violence spectrum in the Savannah area. Further, several respondents agreed with a proposed model of training key personnel who will then fold the training information into respective organizational trainings such that service providers within target organizations will be able to address these risk factors and warning signs in their own service populations.

## **2. Program Design**

### *2.1 Problem statement*

Domestic violent extremists—including violent white supremacists—pose the “most persistent and lethal threat” according to the DHS 2020 Threat Assessment. According to the 2020 Chatham County Multi-Jurisdictional Pre-Disaster Hazard Mitigation Plan, there are at least three active hate groups in Savannah: Identity Evropa (White nationalist), Israel United in Christ (Black nationalist), and Israelites Saints of Christ (Black nationalist), as well as a number of hate groups that exist statewide, including Neo-Confederate, Neo-Nazi, Racist Skinhead, White Nationalist, and Ku Klux Klan groups. While the vulnerability assessment estimates that the probability of local terror attacks as “unlikely,” there have been several documented threats over the past years. Additionally, Savannah and its surrounding region have large military populations, owing to the nearby Fort Stewart; growing White supremacy and nationalism in the military poses an additional risk for the area. Raising societal awareness about the radicalization to violence process, threat of targeted violence, and terrorism will reduce the risk of targeted violence and terrorism from domestic violent extremists by identifying at-risk individuals and disrupting the radicalization process.

### *2.3 Program Goals and objectives*

The program goals are to: establish and expand local targeted violence and terrorism prevention frameworks through evidence-based, locally relevant training of the trainer (ToT) sessions. The program objective is to increase local societal awareness of the radicalization to violence process, targeted violence, and terrorism.

### *2.3 Program Activities:*

The Mediation Center of the Coastal Empire (TMC) seeks increase local societal awareness of the radicalization to violence process, targeted violence, and terrorism through a Train-the-

Trainer (ToT) model of education. In this two-year program, TMC will conduct 20 2-day, evidence-based ToT to local community members and organizations, including: 4 trainings provided on-site at The Mediation Center for key staff at United Way Service Providers and relevant community leaders, 6 provided off-site at Savannah Police Department for key training staff, 4 trainings provided off-site at Veterans Affairs provider facilities, and 6 provided on-site for Chamber of Commerce and Society for Human Resource Management employers. By targeting these populations with awareness training, TMC will identify and equip early warning observers at work, in business, and among social and religious communities. To ensure participants leave with adequate resources to conduct their own trainings in the future, each will receive a 25-page training manual and pre-loaded 8 gigabyte flash drive will be provided with curriculum details, exercises, and accompanying presentations.

The program will teach trainers about the radicalization to violence process and what the threat of targeted violence and terrorism looks like. The curriculum will be informed by consultation with Alliance for Peacebuilding, a network of over 130 organizations working to end conflict, reduce violence and build sustainable peace, and Parallel Networks, an organization founded by former extremists and dedicated to combating hate and extremism.

### *2.3 Logic model (see page 4)*

### *2.4 Likelihood of Success*

The Mediation Center's likelihood of success for raising awareness of the radicalization to violence process and what the threat of targeted violence and terrorism looks like is high because local community members recognize the need for training on this topic, have already demonstrated keen interest in participating in training, and the Mediation Center has high capacity to provide this training in an effective manner.

## **3. Organization and Key Personnel**

### *3.1 Organization capacity*

The Mediation Center of the Coastal Empire (TMC) is a 501(c)3 organization founded in 1986 to harness the power of qualified volunteers, facilitate the process of citizens proactively managing conflict, provide alternatives to litigation, and increase access to justice. The Mediation Center is a team of eleven full-time employees and over one hundred volunteers. The non-profit offers a variety of conflict management and peacebuilding trainings in the Savannah and Chatham County region aimed at conflict resolution and prevention. Providing trainings on the radicalization to violence process and threat of targeted violence and terrorism fits within the Mediation Center's mission as it proactively addresses and prevents violent conflict.

### *3.2 Key Personnel*

Curriculum Designer/Educator: Mr. Daniel Rowe

An experienced trainer, Mr. Rowe plans, facilitates, and presents lessons on conflict and mediation related topics for internal trainings and external community partners as the Domestic Mediation Coordinator at the Mediation Center. He served as a PeaceCorps Volunteer in Ghana for two years, providing community health support. Mr. Rowe earned his B.S. in Health Science from the University of Central Florida and his M.S. in Conflict Management and Peace Studies from Kennesaw State University. As the Curriculum Designer and Educator for this project, Mr. Rowe will use his knowledge and experience in violence prevention to develop and deliver localized curriculum of radicalization to violence for law enforcement and community leaders.

<p><b>Theory of Change:</b> If the Mediation Center provides training of trainers (ToTs) on targeted violence and terrorism and the radicalization to violence process to local community members, including law enforcement, service providers, and faith leaders, then the local community will have greater awareness of the radicalization to violence process.</p>	<p><b>Goal:</b> Establish and expand local targeted violence and terrorism prevention frameworks through evidence-based, locally relevant training of the trainer (ToT) sessions to increase local societal awareness of the radicalization to violence process, targeted violence, and terrorism.</p>
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**Objective 1: The local community has awareness of the radicalization to violence process and what the threat of targeted violence and terrorism looks like**

Needs	Inputs	Activities	Outputs	Short-term Outcome	Long-term Outcomes
<p>1.1 Increased awareness among community members and community leaders about the radicalization to violence process, threat of targeted violence, and terrorism.</p>	<p>Evidence-based radicalization to violence awareness instruction; Evidence-based instruction describing what the threat of targeted violence and terrorism looks like; Radicalization awareness training localized for needs of the Coastal Empire region; Technical assistance, space, and supplies for radicalization to violence awareness training; Promotional USB drives pre-loaded with curriculum details, exercises, and accompanying presentations; Local trainers, Participants to receive training; Meals and transportation</p>	<p>Activity 1.1 Develop locally relevant, evidence-based ToT curriculum, including information about the radicalization to violence process, threat of targeted violence, and terrorism</p> <p>Activity 1.2 Deliver radicalization awareness ToT to local community members, including law enforcement, service providers, faith leaders, employers, human resources professionals, and others</p> <p>Activity 1.3 Support radicalization to violence awareness trainings delivered by instructors trained in Activity 1.2</p>	<p>Output 1.1 20 training sessions conducted</p> <p>Output 1.2 440 trainers trained in Activity 1.2</p> <p>Output 1.3 160 follow-on training sessions conducted by trainers</p>	<p>1.1 Local community members have increased awareness of what the targeted violence, terrorism and the process of radicalization to violence</p>	<p>Local community members, including law enforcement, service providers, faith leaders, employers and human resources professionals are aware of the radicalization process and what the threat of targeted violence and terrorism looks like, reducing the risk of harm from radicalization to violence, targeted violence, and terrorism by identifying at-risk individuals and/or communities and intervening.</p>

<p>Contextual factors: Politics of city and local government; racial, gender, and socioeconomic status of trainers; capacity of participating organizations</p> <p>Underlying assumptions: 1. Local community members will be motivated to attend and engage in training  2. The Mediation Center will retain team members and or be able to find competent replacements to lead the funded program.  3. Training will be adopted by local community members and organizations  4. Awareness of radicalization to violence process leads to preventing domestic violence extremism and enhancing local threat assessment and management.</p>
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#### **4. Sustainability**

The Mediation Center will ensure this project's sustainability through the ToT model and by adapting the training for an online format. First, the ToT model amplifies and extends the impact of the training by equipping community members with the knowledge and skills to provide the training to their communities themselves, thereby exponentially increasing the reach of the training. Second, the training provider will adapt the curriculum to a self-directed online course with complementary video modules. The educator will film several trainings to create the video resource. This online program will allow community members to access the training resources and will make the program accessible to those not in the immediate region.

#### **5. Budget Detail and Budget Narrative**

The Mediation Center requests \$140,935.96 to complete this project. The budget is as follows:

*Salaries (Total \$90,000):* Full-Time Targeted Violence Prevention Trainer: The trainer will develop the base curriculum for two-day trainings. The trainer will engage with the training audience over the grant period as well as evolving national resources to improve the relevance and efficacy of curriculum. The trainer will advertise the program in the Coastal Empire community, attending community events reaching target audiences and conducting outreach within target organizations. In addition to core trainings, the trainer will provide supplemental support and additional, community requested trainings resulting from outreach. The salary was determined by analyzing national averages for non-profit salaries of positions with similar responsibilities and then adjusted for Georgia costs of living.

*Fringe Benefits (Total \$8,685):* Fringe Benefits equivalent to 9.65% of Full Time Targeted Violence Prevention Trainer salary is based on the following: Social Security (Employer Contribution) 6.2, Medicare (Employer Contribution) 1.45, Retirement (403(b) Employer Matching) 2, Total 9.65% \* \$45,000 = \$4,342.5

*Travel and Transport (Total \$100):* Fuel costs for trips from The Mediation Center to cover the costs of off-site training. The rate for two years of round trips is based on average 20 miles per gallon and \$3.15 per gallon to allow for price increases over time.

*Program Supplies (Total \$22,350.96):* TMC will provide program branded notepads, pens, and program brochures for training participants, valued at \$6,156.25 (Activity 1.3). The training supplies (Activity 1.2, \$16,194.71) includes lunch and refreshments for participants at the 10 2-day trainings per year. To ensure participants leave with adequate resources to conduct their own trainings in the future, a 25-page training manual and pre-loaded 8 gigabyte flash drive will be provided with curriculum details, exercises, and accompanying presentations. These will total \$7,772.30 for 440 projected participants.

*Contractual (\$9,800.00):* TMC will subcontract with Parallel Networks and Cure Violence, for consulting services during the curriculum design process. Each organization will receive a \$2,500 fee/donation from TMC. Membership in the Alliance for Peacebuilding will afford TMC access to an extensive resource library to augment the resources provided by DHS, FEMA, and TMC's pre-existing membership in the National Association for Community Mediation Centers. These extensive resources will allow for a sound evidence-based foundation for the core training. For organizations in the budgetary bracket of TMC, membership dues are \$2,000 per year. Finally, TMC will subscribe to JSTOR, an academic database, for supplementary evidence.

<b>Budget Category</b>	<b>Cost Per Year</b>	<b>Estimate Source/Equation</b>	<b>Total Cost</b>
<b>Personnel</b>			
1.0 FTE Curriculum Designer/Educator	45,000.00	GA state average (74.047% of national average) salary analysis for analagous roles (Law Enforcement Instructor (.14), Human Resources Management Instructor (.14), Non-Profit Grant Manager (.025), Community Organizer (.025), Curriculum Developer (.25), Public Health Educator (.42)) weighted to the projected makeup of role responsibilities	90,000.00
<b>Fringe Benefits</b>	4,342.50	Social Security = 6.2% of pay/Medicare = 1.45% of pay/403(b) retirement = 2% of pay	8,685.00
<b>Travel</b>			
Fuel	50.00	Roundtrip from Mediation Center to off site training (Savannah Police Department and Savannah VA center) at 20 miles per gallon	100.00
<b>Supplies</b>			
<i>Academic/Promotional Materials</i>		220 participants per year + promotion through participation at community events	
Notepads	2,250.00	Vistaprint.com (750 50 sheet, 4" x 5.5" promotional notepads at \$6/unit)	4,500.00
Program Brochures	328.13	Vistaprint.com (1,000 9"x16" brochures, tri-fold, premium matte finish at \$1.52/unit)	656.25
Pens	500.00	Vistaprint.com (750 promotional pens at \$1.33/unit)	1,000.00
Training Meals	4,110.00	2 catered meals (sandwich and chips) from Jersey Mike's Subs for 2 lunches + 55 - 40 count, 16.9 fl oz Great Value water (covering 5 bottles of water for each participant and trainer over 2 years)	8,220.00
Sanitation and Safety Supplies	101.21	9 Boxes of 50 count BigOx Disposable Paper Face Masks from Amazon.com + 3 - 2 packs of 67.6 oz Germ-X Pump Action Hand Sanitizer	202.41
<i>Distributables</i>		220 participants per year	
Bound Manuals	1,606.15	OfficeDepot (440 - 25 page spiral bound manuals in shrink wrapped bundles of 25 at \$7.30/unit)	3,212.30
Pre-loaded USB Drives	2,280.00	Vistaprint.com (480 promotional USB drives at \$9.50/unit)	4,560.00
<b>Contractual</b>			
Academic Database	400.00	JSTOR subscription cost (400/year individual subscription)	800.00
Alliance for PeaceBuilding	2,000.00	Annual membership for organizations in the budget bracket between \$900,000 and \$1,000,000	4,000.00
Parallel Networks	1,250.00	Consulting/found on project webpage	2,500.00
Cure Violence	1,250.00	Consulting/found on partner Donation webpage	2,500.00
<b>Total Direct Cost</b>	65,467.99		130,935.96
<b>Indirect Costs</b>			
Mediation Center Building	5,000.00	Monthly facility rent of \$5,300 x 10% percent of months spent in on-site trainings x 12 months	10,000.00
<b>Total Project Costs</b>	70,467.99		140,935.96

## **Appendix A - Completed Implementation and Measurement Plan (IMP) Template**

**Project Goal Statement:** The local community has awareness of the radicalization to violence process and what the threat of targeted violence and terrorism looks like.

### **Target Population:**

Each year, the Mediation Center will provide:

- 3 trainings for Savannah Police Department
- 2 trainings for United Way service providers and faith leaders. The United Way is a network of over 60 local non-profits in the City of Savannah and Bryan, Chatham, Liberty, and Effingham Counties. These non-profits provide services for the local community for issues from childcare to housing insecurity and healthcare.
- 2 trainings for Veterans Affairs providers. Savannah and Chatham County have large veteran and active duty military populations due to the nearby Fort Stewart and Hunter Army Airfield.
- 3 trainings for Chamber of Commerce members and Society of Human Resource Management (SHRM) employers. TMC seeks to educate employers about the radicalization to violence process so that they may detect early warning signs among their employees.

**Table 3: Implementation Plan**

<b>Objectives</b>	<b>Activity</b>	<b>Input/Resources</b>	<b>Time Frame</b>	<b>Anticipated Outputs</b>
Objective 1.1: Hold in-depth, localized trainings for 440 community leaders and law enforcement stakeholders in Savannah and Chatham County on the radicalization to violence process, risk factors to violent extremism recruitment and mobilization, and what targeted violence and terrorism looks like by the end of the program’s period of performance.	1.1.1 Develop locally relevant, evidence-based Train-the-Trainer curriculum teaching about the radicalization to violence process, threat of targeted violence, and terrorism	Consultation with Cure Violence and Parallel Networks, Alliance for Peacebuilding membership, Full-time Curriculum Designer, Law Enforcement Briefing curriculum (LAB), Community Awareness Briefing (CAB) curriculum,	October 2021 – March 2022 (6 Months)	1. 25-page evidence-based, locally relevant training manual developed  2.
	1.1.2 Deliver radicalization awareness ToT to local community members, including law enforcement, service providers, faith leaders, employers, human resources professionals, and others	Training manual developed in Activity 1.1, Office space, Full-time radicalization prevention educator, Program distributables (pens, notepads, program brochures), Participants to receive training, Meals and transportation, OTVTP review of requested modifications to the CAB curriculum, OTVTP to review requested modification to the LAB curriculum	April 2022 – September 2023 (18 months) Approx. 10 per year	1. 20 training sessions conducted (10 per year)  2. 440 trainers trained (averaging 22 participants per training)
	1.1.3 Support radicalization to violence awareness trainings delivered by instructors trained in Activity 1.1.2	Promotional USB drives pre-loaded with curriculum details, exercises, and accompanying presentations; Local trainers, Participants to receive training	July 2022 – September 2023 (15 months) Approx. per quarter	1. 80 follow-on training sessions conducted by trainers 2. 240 community members and law enforcement trained
Objective 1.2: Increase knowledge and awareness of radicalization to violence process, threat of targeted violence, and risk factors and behaviors to violent extremism by 60% among 440 community leaders and law enforcement stakeholders.	1.2 Survey law enforcement and community leaders before and after trainings	Survey, time to take survey before and after training	April 2022-September 2023 (Q3-Q8)	1. Measurable increase in knowledge and awareness of radicalization to violence process, threat of targeted violence, and risk factors and behaviors to violent extremism by training recipients.

**Table 4: Measurement Plan**

<b>Activity #</b>	<b>Performance Measures</b>	<b>Data Collection Method and Timeframe</b>
1.1.1	Number of training materials produced (manual, workbook, exercises, etc.)	Documented training material type, length, purpose, quality; Q1-Q2
1.1.2	# of Community Awareness Briefing trainings sessions held # of community leaders attending training # of Law Enforcement Awareness Briefing training sessions held # of law enforcement stakeholders attending	Documented date, time, venue, number of community leaders in attendance; Q3-Q8; approx. 7 per year  Documented date, time, venue, number of law enforcement stakeholders in attendance; Q3-Q8, approx. 3 session held year
1.1.3	# of follow-on trainings delivered by trainers from Activity 1.1.2 # of people trained by trainers	Documented date, time, venue, number of community leaders in attendance; Q3-Q8; approx. 10 per year
1.2	Percentage increase among law enforcement and community leaders in their knowledge and understanding of violent extremism	Surveys conducted before and after each training session; Q3-Q8; approx.10 per year

## Appendix B: Resume of Key Personnel

### Daniel Rowe

(b)(6)

(b)(6)

(b)(6)

#### Professional Summary

Committed public servant with a decade of experience using exceptional written and verbal communication and multi-level collaboration across distributed and proximal teams to deliver results under pressure. Seasoned in managing conflict and adapting to unexpected priority shifts over project lifecycles. Keen eye for process improvement. Proficient at negotiating with integrity and presenting with tact to internal and external stakeholders. Proven record of attaining results remotely or in a variety of office formats.

#### Core Competencies

Conflict Management | Registered Civil & Domestic Mediator | Grant Writing | Budget Tracking | Stakeholder Engagement | Recruiting & Training | Research & Data Analysis | Negotiation | Project Management | Needs Assessment | Monitoring & Evaluation | Process Improvement | Event Coordination | Vendor Relations

#### Technology

Microsoft Suite | Google Suite | Trello | Dropbox | Zoom | WhatsApp | Skype | Shotcut | Sharepoint | GoToMeeting

Technically adept and quickly learns new programs

#### Professional Experience

**THE MEDIATION CENTER OF THE COASTAL EMPIRE** (December 2020 – Present)  
**Domestic Mediation Coordinator** Savannah, Georgia

- Coordinate volunteer domestic mediator relations, conveying necessary information and scheduling mediators for cases
- Manage and support cases from court referral through scheduling to final disposition, including mediating civil and domestic cases weekly and screening each case for domestic violence concerns
- Plan, facilitate, and present lessons on conflict and mediation related topics for internal trainings and external community partners

**KEEP NORTH FULTON BEAUTIFUL** (August 2018 – December 2020)  
**Recycling Center Manager (Full Time)** Sandy Springs, Georgia

- Strategize upgraded processing of all materials after analyzing budget and stakeholder reports
- Manage a rotating cast of 8-12 court-ordered community servants in daily center operations while recruiting and training new management staff

- Collaborate with stakeholders to plan a \$1.5 million refurbishment while researching funding opportunities and managing logistics of implementation

**INSPIRITUS REFUGEE SERVICES**

(May 2019 – December 2019)

**Economic Empowerment Intern** (*Volunteer Term*) (*Partially Remote*) Clarkston, Georgia

- Conducted and reported on 28 orientations to US job culture for 75 clients from 5-6 respective language groups
- Crafted resumés and researched opportunities for approximately 75 clients

**TEMPFORCE GAINESVILLE**

(April 2018-August 2018)

**Front Desk Assistant** (*Full Time Term*) Gainesville, Florida

- Assisted University of Florida Procurements with clerical, reception, and reporting duties

**UNITED STATES PEACE CORPS**

(February 2016 – March 2018)

**Community Health Advocate** (*Full Time Term*) (*Partially Remote*) Wa, Ghana

- Collaborated with local counterparts, leaders, and development experts to ascertain the priorities of a rural community of 2,500 residents
- Wrote, budgeted, and project managed 3 grants for 52 household latrines, 35 burn barrels, and household soakaway pits
- Designed sanitation lessons and public health education media to support fellow volunteers

**OCALA REGIONAL MEDICAL CENTER**

(July 2015 – January 2016)

**ER Patient Advocacy Coordinator** (*Full Time*)

Ocala, Florida

- Raised Medicaid patient satisfaction scores in the ER by analyzing historical data and designing a new patient experience strategy
- Deescalated patient and family crises by bridging communication gaps between staff and patients

**EMERITUS/BROOKDALE SENIOR LIVING**

(August 2012 – May 2015)

**Business Office Director** (*Full Time*)

Wildwood, Florida

- Collaborated with a team of out-of-state financiers, local construction contractors, corporate healthcare providers, and local stakeholders in developing a new Assisted Living Community
- Managed community-level operations while ensuring regulatory compliance of operational reporting to achieve zero-deficiency state inspection for initial licensure
- Pre-Leased a new development community to 60% reservation by selling blue sky and managing depositor and stakeholder relationships

**Life Enrichment Director** (*Full Time*)

Lake Mary, Florida

- Engage residents in activity planning, learn each resident's story, and manage community events
- Collaborated with marketing team, performing tours, conducting home visits, and moving in new residents
- Promoted to Business Office Director in January 2014

**SEMINOLE COUNTY GUARDIAN AD LITEM** (July 2013 – August 2014)  
**Guardian Ad Litem** (*Volunteer Term*) (*Remote*) Seminole County, Florida

- Advocated for the best interests of children in the dependency system at the nexus of educational, therapeutic, legal, and personal needs

**SANFORD SEMINOLE HIGH SCHOOL** (August 2011-June 2014)  
**Head Wrestling Coach** (*Off Campus Seasonal*) (*Partially Remote*) Sanford, Florida

- Fundraised and managed the team budget to cover uniforms, competition fees, transportation, and miscellany while leaving a surplus at the end of each season
- Managed daily practices and seasonal competition schedule to improve performance of team members year over year

**DEVEREUX FLORIDA THERAPEUTIC GROUP HOME** (April 2012 - August 2012)  
**Direct Care Professional** (*Full Time*) Chuluota, Florida

- Supervised and reported on daily client activity
- Deescalated physically violent conflicts in a juvenile offender setting

**SAFEHOUSE OF SEMINOLE DOMESTIC VIOLENCE SHELTER**  
**Victim's Advocate** (*Full Time*) (October 2011 – February 2012)  
Seminole County, Florida

- Designed framework for outreach efforts

### Education

**KENNESAW STATE UNIVERSITY**  
**Master of Science**, Conflict Management and Peace Studies (December 2019)

- International Concentration, Member of Global Learning Scholarship Committee, Global Engagement Certification with Distinction, Study Abroad in Cuba, 4.0 Honors Graduate

**UNIVERSITY OF CENTRAL FLORIDA**  
**Bachelor of Science**, Health Sciences (December 2011)

- 2010 National Collegiate Wrestling Association All-American, 2010 NCWA National Champion Team



# EMW-2021-GR-APP-00139

## Application Information

**Application Number:** EMW-2021-GR-APP-00139

**Funding Opportunity Name:** Fiscal Year (FY) 2021 Targeted Violence and Terrorism Prevention (TVTP)

**Funding Opportunity Number:** DHS-21-TTP-132-00-01

**Application Status:** Pending Review

## Applicant Information

**Legal Name:** Mediation Center of The Coastal Empire, Inc. The

**Organization ID:** 22846

**Type:** Nonprofit having 501(c)(3) status with IRS, other than institutions of higher education

**Division:**

**Department:**

**EIN:** (b)(6)

**EIN Shared With Organizations:**

**DUNS:** 078477702

**DUNS 4:**

**Congressional District:** Congressional District 01, GA

## Physical Address

**Address Line 1:** 5105 Paulsen Street Suite 125D

**Address Line 2:** [Grantee Organization > Physical Address > Address 2]

**City:** Savannah

**State:** Georgia

**Province:**

**Zip:** 31405-4609

**Country:** UNITED STATES

## Mailing Address

**Address Line 1:** 5105 PAULSEN ST STE 125D

**Address Line 2:** 5105 Paulsen Street, Suite 125D

**City:** SAVANNAH

**State:** Georgia

**Province:**

**Zip:** 31405-[Grantee Organization > Mailing Address > Zip 4]

**Country:** UNITED STATES

## SF-424 Information

### Project Information

**Project Title:** Raising Awareness of Radicalization to Violence in Savannah and Chatham County

**Program/Project Congressional Districts:** Congressional District 01, GA

**Proposed Start Date:** Fri Oct 01 00:00:00 GMT 2021

**Proposed End Date:** Sat Sep 30 00:00:00 GMT 2023

**Areas Affected by Project (Cities, Counties, States, etc.):** Savannah, Chatham County, Bryan County, Liberty County, Effingham County, Screven County

## Estimated Funding

Funding Source	Estimated Funding (\$)
Federal Funding	\$140935.96
Applicant Funding	\$0
State Funding	\$0
Local Funding	\$0
Other Funding	\$0
Program Income Funding	\$0
<b>Total Funding</b>	<b>\$140935.96</b>

Is application subject to review by state under the Executive Order 12373 process? Program is not covered by E.O. 12372.

Is applicant delinquent on any federal debt? false

## Contacts

Contact Name	Email	Primary Phone Number	Contact Types
Jill Cheeks	(b)(6)		Authorized Official Primary Contact Signatory Authority
Jill Cheeks			Secondary Contact

## SF-424A

### Budget Information for Non-Construction Programs

**Grant Program:** Targeted Violence and Terrorism Prevention Grant Program

**CFDA Number:** 97.132

Budget Object Class	Amount
Personnel	\$90000
Fringe Benefits	\$8685
Travel	\$100
Equipment	\$0
Supplies	\$22350.96
Contractual	\$9800
Construction	\$0
Other	\$0
Indirect Charges	\$10000
<b>Non-Federal Resources</b>	<b>Amount</b>
Applicant	\$0
State	\$0
Other	\$0
<b>Income</b>	<b>Amount</b>
Program Income	\$0

How are you requesting to use this Program Income? [\$budget.programIncomeType]

**Direct Charges Explanation:**

**Indirect Charges explanation:**

## Forecasted Cash Needs (Optional)

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Federal	\$	\$	\$	\$
Non-Federal	\$	\$	\$	\$

## Future Funding Periods (Years) (Optional)

First	Second	Third	Fourth
\$	\$	\$	\$

Remarks:

## SF-424C

### Budget Information for Construction Programs

## Assurances for Non-Construction Programs

Form not applicable? false

Signatory Authority Name: Jill Cheeks

Signed Date: Tue May 25 23:43:30 GMT 2021

Signatory Authority Title: Executive Director

## Certification Regarding Lobbying

Form not applicable? false

Signatory Authority Name: Jill Cheeks

Signed Date: Tue May 25 23:43:30 GMT 2021

Signatory Authority Title: Executive Director

## Disclosure of Lobbying Activities

Form not applicable? true

Signatory Authority Name: Jill Cheeks

Signed Date: Tue May 25 23:47:17 GMT 2021

Signatory Authority Title: